CNS /Update Newsletter Feature

New Changes to CNS Bill-Paying Procedures

UF Information Technology

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Table of Contents

New Changes to CNS Bill-Paying Procedures ............................................................3
New Changes to CNS Bill-Paying Procedures

Last issue we told you about changes to the way CNS customers would be paying their bills following the July 1, 2004 changeover to the PeopleSoft system from FLAIR. For example, many customers will now receive an electronic bill instead of a paper one and state agencies can no longer use journal transfers to pay their bills.

There are some new changes. In the previous article, we said that "special purchase orders" would replace blanket purchase orders. These new purchase orders will now be called "Amount Only" purchase orders. In addition, all CNS and OIT Telecommunications charges must be encumbered. There can be no Direct or Unencumbered charges.

External customers, including those with individual accounts, will continue to receive a paper bill and will continue to pay their bills with cash or check.

For more information, contact CNS Senior Accountant Sandra Bass at (352) 392-2061.

Your Comments are Welcome

We welcome your comments and suggestions on this and all UFIT documentation. Please send your comments to:

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